

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
October 23, 2013

Trustees Present: Joyce C. Rush, Joyce Simpson, Thomas Smith, Jason Taylor, Carl Tharman.

Absent: Vernie Coy

Call to Order: The regular meeting was called to order at 7:30 p.m. by Chairperson Rush in the Highland Community College Administration Building Conference Room.

Approval of the Agenda: It was moved by Mrs. Simpson, seconded by Mr. Taylor, that the Agenda be approved as amended. Motion passed.

Approval of Minutes: It was moved by Mr. Tharman, seconded by Mr. Smith, that the minutes of the September 24, 2013, Regular Meeting be approved as submitted. Motion passed.

Approval of Warrants: It was moved by Mr. Taylor, seconded by Mr. Tharman, that warrants numbered 9647 through 9853 in the MAPPS system and 010 through 867 in the new Great Plains system be approved as presented. Discussion. Motion passed.

Public Comment: None.

Streetscape Grant Presentation: President David Reist introduced Mr. Brian Kingsley of BG Consultants. Mr. Kingsley informed the Trustees about KDOT Transportation Alternative Grants for downtown streetscapes and how such a grant might benefit both the City of Highland and Highland Community College. BG Consultants has assisted many Kansas cities, including Highland, in the past. Costs and benefits of such a grant were discussed.

Faculty Presentation: Glen Gross, HCC Photography Instructor, and Sam Perkins, HCC Graphic Design Instructor, demonstrated how the iPad is utilized in their classes.

Strategic Plan Update: President Reist shared the HCC Strategic Plan for 2013-16. He explained how it works and how it ties in with the Academic Quality Improvement Program (AQIP) method of accreditation.

Climate Survey Update: The Trustees were provided with follow-up information from the second Climate Survey that was conducted last spring. A committee is being formed to review the data, identify common concerns or themes, and to formulate recommendations on how to address each concern.

Finance/Operations Report: The Trustees were provided with current cash and investments reports.

Academic Affairs: Ms. Peggy Forsberg, Vice President for Academic Affairs, introduced Ms. Sara Smith, Director of Concurrent Instruction for HCC. Ms. Smith spoke about local and state issues involving concurrent instruction and provided an overview of concurrent enrollment figures. There are currently 30 high schools participating in the program with 901 students enrolled for a total of 4,653 credit hours. Ms. Smith reviewed program challenges and opportunities and discussed internal oversight efforts in place.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, reported on the recent Homecoming activities. Thirteen members of the 50 year class were in attendance. Dr. Mosher informed the Trustees that the Foundation Audit is nearly complete.

Student Services: Dr. Cheryl Rasmussen, Vice President for Student Services, provided an updated enrollment report and goals information. She noted that 479 students are living on campus in space intended for 474 students. The Ellis apartment remodel is complete and looks very good. She shared information regarding the new Title III grant and spoke about plans for that program.

Trustees' Report: Chairperson Rush reported that the next Kansas Association of Community College Trustees' meeting will be held in Coffeyville on December 8 and 9.

President's Report: President Reist reported on items that were discussed at the Kansas Board of Regents meeting he attended the previous week including the State Authorization Reciprocity Agreement and the year 2020 goal that 60 % of all adults in Kansas will have either a certificate or degree. A group of Legislators are participating in a Legislative Tour of all the state's universities. They will also visit Fort Scott Community College and Washburn Tech. President Reist will be in attendance when they visit Fort Scott.

President Reist reported that the KJCCC is considering the addition of more schools going to Division II in basketball.

Recent personnel changes were discussed. He added that Terri Ball, currently the Director of Technical Education, has applied for and has been hired as the Title III Grant Project Director.

President Reist informed the Trustees that the next regular Board Meeting falls on November 27 which is a day the College is closed. Discussion. It was the consensus of the Trustees that the November, 2013, meeting be changed to Wednesday, November 20, 2013.

Announcements: None.

Executive Session to Discuss Acquisition of Real Property: It was moved by Mrs. Simpson, seconded by Mr. Smith, that the Board go into Executive Session at 9:55 p.m. for no more than 20 minutes to discuss acquisition of property. Motion passed. The Board reconvened to regular session at 10:13 p.m.

Executive Session to Discuss Non-Elected Personnel: It was moved by Mrs. Simpson, seconded by Mr. Smith, that the Board go into Executive Session at 10:13 p.m. for no more than 20 minutes to discuss non-elected personnel. Motion passed.

The Board reconvened to regular session at 10:29 p.m.

Adjournment: It was moved by Mr. Smith, seconded by Mr. Taylor, that the meeting adjourn. Meeting adjourned at 10:30 p.m.